

GENERAL COMMITTEE REPORT

TUESDAY, JUNE 14, 2016

The St. Bernard Parish School Board met as a Committee of the Whole on Tuesday, June 14, 2016 at 6:00 p.m. in the Board Room of the St. Bernard Parish School Board Office. Following the Prayer and Pledge of Allegiance, the Secretary called the roll. Present were, Mrs. Diana B. Dysart, President, Mr. Donald D. Campbell, Dr. Hugh C. Craft, Mr. William H. Egan, Mrs. Katherine K. Lemoine, Mr. Clifford M. Englande, Mr. Joseph V. Long, Sr., Mrs. Judy W. Nicosia and Mr. Sean K. Warner. Mrs. Darleen P. Asevedo and Dr. Henderson Lewis, Jr. were absent.

Mrs. Dysart asked for a moment of silence for victims who are suffering from violence. A moment of silence was also held for the Edgar Brown, the spouse of employee Brenda Brown who passed away suddenly during the previous week. Condolences were offered for the entire Brown family. Mrs. Dysart next wished fellow Board member, Dr. Hugh Craft, a Happy Birthday.

Mrs. Dysart then turned the meeting over to Mrs. Lawrason, Assistant Superintendent, to present a review of summer professional development programs. Mrs. Lawrason explained that along with the students who participate in programs for elementary, middle and high students in the summer, there will be many training opportunities offered for almost half of the teacher corps during the summer months. The handout shown below provides a list of scheduled programs for students and teachers.

Summer Calendar for Students

Summer Building Skills Program (June 1-24)

Elementary: 120

Middle: 137

EOC remediation/Credit Recovery Programs (June 1–July 1)

High School: 120

Summer Performance Academy: 75

Drivers' Ed: 40

Summer Swimming: 155

Athletic practice, dance camps, cheerleader camps, etc.: 280

Summer PD Sessions

May 31 Grades 3-5 ELA teachers work on rigorous questioning strategies

June 1-3 State Summit for teachers and administrators

June 13-17 Annual Data Fest (working on issues covered in our district's Strategic Plan, including job-embedded professional development, curriculum materials, assessments, and instructional strategies – administrators and teacher leaders)

June 27 Grades K-2 teachers work on Reading Records

June 28 Grades 3-5 teachers work on strategies to teach writing

July 5-11 Grades 2-5 teachers work on strategies to teach math

July 6-August 2 Alternate Certification Program Begins

July 11-12 Lacoste, Arabi and Davies regular and special education teachers work to lessen the gap in achievement levels of regular and special education students

July 11-15 Grades 6-12 ELA teachers work on norming writing assessments

July 11-22 Grades 6-12 Math/Science teachers work on instructional strategies

July 15 Grades K-2 teachers work on strategies for teaching writing

July 18-22 Jumpstart High School teachers attend CTIE workshops (Lafayette)

July 21-22 Administrators' Opening for the 2016-17 school year

July 25-August 2 New Teacher Orientation

July 27-August 2 Teacher Leaders/Coaches Summit

August 3 School starts for teachers

After all questions were addressed, Mrs. Dysart thanked Mrs. Lawrason for her review of Summer Programs for employees and students.

Dr. Craft continued with Executive Committee business and invited Mr. Granberry to share the Personnel Changes for June 2016. Dr. Craft thanked Mr. Granberry for the information.

Ms. Julie Ginart, Transportation Supervisor, presented to the Committee the 2016-2017 Transportation Routes. She provided each member with a route description and a route map by school. Ms. Ginart directed the Committee to look at the handout which displayed all the routes and times for each school.

Ms. Ginart then answered all questions and addressed all comments of the Committee.

On motion of Mr. Englande, seconded by Mr. Warner, and passed by the following roll call vote, the Committee voted to recommend to the Board to approve the 2016-2017 Transportation Routes as presented by Ms. Ginart at the meeting tonight.

ROLL CALL VOTE:

YEAS: Mr. Campbell, Dr. Craft, Mr. Egan, Mrs. Lemoine, Mr. Englande, Mrs. Dysart, Mr. Long, Mr. Nicosia and Mr. Warner

NEAS: None

ABSENT: Mrs. Asevedo and Dr. Lewis,

Mr. Egan continued as Insurance Committee chair by introducing Mr. Hugh Harlton, Purchasing and Insurance Coordinator, to present the next agenda item of Renewal of Excess Workers' Compensation Insurance. Mr. Harlton recommended that the School Board accept the proposal from State National Insurance Company as presented by Clements Insurance Services, LLC our agent of record for a price of \$38,449.00. In addition to the 2016-17 rate given by State National Insurance Company, an extension was offered for the 2017-2018 fiscal year at a small increase (.103 this year to .1133 next year, approximately \$42,293.00 for the year).

Mr. Harlton addressed all questions of the Committee.

On motion by Dr. Craft, seconded by Mr. Long, the Committee voted without objection by a roll call vote of the members present to recommend to the Board to authorize the Administration to renew Excess Workers' Compensation Insurance with State National Insurance Company through Clements Insurance Services, LLC for the period of July 1, 2016 through June 30, 2017 for a premium of \$38,449.00, which includes an extension for the 2017-2018 fiscal year at a small increase (.103 this year to .1133 next year, approximately \$42,293.00 for the year).

Mr. Englande as chair of the Finance Committee welcomed Mr. David Fernandez, School System Finance Manager, to discuss with the Committee the adoption of the 2016 Millage Rates. Mr. Fernandez stated to the Committee that he has been notified that 2016 is a re-assessment year. This means that the millage adoption process gets extended a bit while the assessor goes through the reassessment of properties in the parish and submits those results to the legislative auditors. The legislative auditors will let Mr. Fernandez know when the information is ready to be presented to this Board. As soon as that word comes to Mr. Fernandez, which may precede the next scheduled Board meeting, he plans to immediately advertise for the public hearing that is required before the presented millage information can be adopted. Mr. Fernandez hopes that this agenda item informs Board members of any public notices that may appear in the Official Journal and will allow the millage adoption process to take place in a timely fashion. All questions by the Committee were addressed by Mr. Fernandez.

Mr. Englande continued as chair of the Finance Committee and welcomed Mr. Harlton to discuss the Administration's request for permission to advertise for bid, musical instruments. Mr. Harlton explained that with increasing numbers of students there is a need for middle and high school instruments.

Mr. Campbell moved to approve the Administration's request to advertise for bid, musical instruments. Seconded by Mrs. Lemoine, the motion passed unanimously by a roll call vote of the members present.

Mr. Englande, again continued with Mr. Harlton to discuss the Official Journal bid tabulation. The only proposal was from the St. Bernard Voice at the cost of \$2.94 per columnar inch and \$2.94 per square to publish all minutes and public notices. Mr. Harlton stated that the Administration recommends the St. Bernard Voice as its Official Journal.

Mr. Warner moved to recommend to the Board to accept the proposal of the St. Bernard Voice as the School Board's Official Journal for the fiscal year 2016-2017. Seconded by Mrs. Dysart, the motion passed by a roll call vote of the members present with no objections.

Mr. Harlton next presented the tabulation of bids for Vehicle painting and body repairs for July 1, 2016 through June 30, 2017. Two bids were submitted. The Administration recommends the low bidder – Car Craft Inc.

On motion of Mr. Long and seconded by Mr. Egan, the Committee voted by a unanimous roll call vote of the members present to recommend to the Board to accept the Administration's recommendation of Car Craft as the provider of Vehicle painting and body repairs for School Board vehicles for July 1, 2016 through June 30, 2017.

Mr. Harlton next presented the Committee with the tabulation of bids for gasoline, diesel, lubricating oil, antifreeze and transmission fluid for the fiscal year July 1, 2016 – June 30, 2017. Mr. Harlton stated that FleetCor was the low bidder for both gasoline and diesel fuel and therefore was the Administration's recommendation. Mr. Harlton noted that for lubricating oil the award goes to Retif Oil based on their bulk price of 825 gallons and the price of a single 55 gallon drum. He announced that for the bulk price of lubricating oil Retif Oil was the low bidder at \$5.75 per gallon while the low bidder for the 55 gallon drum at \$372.25 each. For Anti-freeze Mr. Harlton stated the Administration recommended Davidson Oil with a low bid of \$6.33 per gallon and \$348.00 per 55 gallon drum. As the low bidder for transmission fluid, Gaubert Oil was the low bidder with a price of \$28.19 per gallon and \$1550.45 per 55 gallon drum.

Mr. Warner moved to recommend to the Board to accept the recommendation by the Administration to have the low bidders; Fleetcor provide gasoline and diesel, Retif Oil provide lubricating oil, Davidson Oil provide antifreeze and Gaubert Oil provide transmission fluid for the fiscal year of July 1, 2016 through June 30, 2017. Seconded by Mr. Long, the motion passed by a unanimous roll call vote of the members present.

Mr. Harlton next presented the bid tabulation on Bus Parts for the fiscal year, July 1, 2016 through June 30, 2017. He stated that 7 bids were received, bids were awarded to the lowest responsive bidder on each category of parts.

Mr. Warner moved to recommend to the Board to accept the Administration's recommendation to award the Bus Parts Bid to the lowest responsive bidder on each category of parts. Seconded by Mrs. Lemoine, the motion passed unanimously by a roll call vote of the members present.

For the Solid Waste Disposal Bid Tabulation, Mr. Harlton stated that six (6) bids were received to collect and dispose of solid waste for the fiscal year, July 1, 2016 through June 30, 2017. After comparison, the Administration recommends Pelican Waste and Debris for a price of \$110,735.82 with the option to extend that price for two additional years.

Mr. Campbell moved to recommend to the Board to approve the Administration's recommendation to award the Solid Waste Collection and Disposal to Pelican Waste and Debris for a price of \$110,735.82 with the option to extend that price for two additional years. Seconded by Dr. Craft, the motion passed unanimously by a roll call vote of the members present.

Mr. Englande welcomed Mr. Jason Dewey, Supervisor of Building and Grounds, who would be presenting the bid tabulation for paper, cleaning and custodial supplies. Mr. Dewey stated that the Administration recommend accepting the lowest responsive bidder in each category.

With a motion by Mrs. Dysart and seconded by Mr. Long, the Committee voted unanimously by a roll call vote of the members present to recommend to the Board to approve the lowest responsive bidder in each category of the paper, cleaning and custodial product bid tabulation.

Under Superintendent Recommendations Ms. Voitier noted that there was a smooth closing of school and a very quick opening of summer activities. Ms. Voitier also reminded everyone to attend the upcoming Production of Beauty and the Beast.

On motion of Mr. Campbell, seconded by Dr. Craft and passed by a unanimous voice vote, the meeting was adjourned.